



Europass Curriculum Vitae

Personal information

Surname(s) / First name(s) **Dozbabová Veronika**
Address(es) 15/2583 Petržilkova, 158 00 Prague 13, Czech Republic
Telephone(s) Mobile: +420 775 180 574
E-mail VeronikaDozbabova@email.cz
Nationality Czech
Date of birth 1.9.1979
Gender Female

Desired employment / Occupational field

Coordinator of European projects

Work experience

Dates Since April 2006
Occupation or position held Civil servant
Main activities and responsibilities Publicity and evaluation manager (junior co-ordinator)
Name and address of employer Ministry of Labour and Social Affairs
ESF Managing Authority Department
Coordination, conception and financial management unit
Type of business or sector Public sector

Dates October 2005 – February 2006
Occupation or position held Internship in the Cabinet of Employment, Social Affairs and Equal Opportunities, European Commission
Main activities and responsibilities Assistance to the Commissioner and members of cabinet – writing briefings from various documents in the social field, minutes of the meetings, attending conferences, compilation of documents
Name and address of employer European Commission, Brussels
Type of business or sector European institution

Dates January 2004 – February 2005
Occupation or position held Project coordinator
Main activities and responsibilities Preparation, realization and evaluation of European projects
Name and address of employer NGO Zálesák, Czech Republic
Type of business or sector Non governmental sector

Education and training

Dates September 2006
Title of qualification awarded European Co-citizenship educations/European Community Colleges:
Schools for Europe Community College (SECC III), Denmark, 2006
Youth 2002, Denmark, 2002
Received an accredited award for European co-citizenship by co-citizenship.eu

Principal subjects/occupational skills covered Active participation in debates, working and actions on EU issues
Team work focusing on a constructive outcome
Utilization of non-formal learning methods



Name and type of organisation providing education and training	Association of Community Colleges																																
Level in national or international classification	EQF for a European Co-Citizenship Education (level 5, see www.co-citizenship.eu)																																
Dates	September 2003 – September 2005																																
Title of qualification awarded	Master franco-tcheque in public administration, engineer																																
Principal subjects/occupational skills covered	Public administration in French language, European politics, administrative structures in France and in the Czech republic Internship in French public institution Communauté Urbaine, Nantes – France, Observation in Human Resources department (October 2004)																																
Name and type of organization providing education and training	Masaryk University, Faculty of Economics and Administration, Brno, Czech Republic																																
Level in national or international classification	Master																																
Dates	November 2003 – April 2004																																
Title of qualification awarded	Studies within the European program Socrates – Erasmus																																
Principal subjects/occupational skills covered	History of the EU, European social politic																																
Name and type of organisation providing education and training	Université Bretagne du Sud																																
Level in national or international classification	Foreign studies																																
Personal skills and competences																																	
Mother tongue(s)	Czech																																
Other language(s)																																	
Self-assessment																																	
<i>European level (*)</i>																																	
French																																	
English																																	
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	<i>(*) Common European Framework of Reference for Languages</i>																																
Social skills and competences	Intercultural communication by engaging with others, mediation (SECC III) Involvement and contribution in debate, ability to improvise (SECC III) Open-mindedness, empathy, listening and supporting others, valuing others (SECC III) Self reflection, evaluation (SECC III) Curiousness to explore and learn (SECC III)																																
Organisational skills and competences	Ability to prepare, organize, realize and evaluate projects in youth field (through work in the Czech NGO “Zálesák”) Good ability of systematic tasks																																
Computer skills and competences	Good command of Microsoft Office tools - Word, Excel and Power Point (through training and work)																																
Artistic skills and competences	Making ceramic, drawing (School of art, Třebíč, Czech Republic) Sale of artistic subjects (Laguna Beach Art Festival, California, USA)																																
Driving licence	Full clean driving license B																																
Additional information	Meetings of young Europeans in order to discuss EU issues: Global Youth Service Days, France (April 2004) – Enlargement																																